

PAD-2-LET LTD

- Letting Agents -

16 Church St, Barnoldswick, BB18 5UT

T. 01282 851000 M. 07851 867340

TENANT APPLICATION FORM

All sections of this form must be completed (unless otherwise stated). Please ensure you have read our 'Tenants Fact Sheet' which explains property rental process. All referees will be contacted and therefore it would be advisable for you to notify them in advance. A separate application is required for each adult. WARNING - If a false statement is made knowingly or recklessly on this form by or at the instigation of the proposed tenant the Landlord will be entitled to terminate the tenancy under Ground 17 in the Housing Act. The application fee of £70.00 per adult (including VAT) must be paid in clear funds at the time of submitting your application(s). This fee is non-refundable should you no longer wish to proceed with your application or your references prove to be unsatisfactory.

PROPERTY TO BE RENTED		RENT	£	pcm
YOUR REASON FOR MOVING		DEPOSIT	£	
YOUR FULL NAME <i>(as shown on birth/marriage certificate)</i> Mr / Mrs / Miss / Ms / Dr <i>(other please state)</i> Maiden Name <i>(if applicable)</i> If you prefer to be known by an abbreviated name or your middle name please write it here		DATE OF BIRTH	/	/
Telephone (home) Mobile Email		NATIONAL INSURANCE NO.	
CHILDREN Y / N Ages		PASSPORT NO.	
SMOKER Y / N		IS THIS PROPERTY TO BE SHARED:	Y / N	
PETS Y / N <i>If 'yes' give details</i>		If so how many others?	
NATIONALITY		Telephone (work) Other contact no.		
CURRENT ADDRESS		PREVIOUS ADDRESS <i>(if less than 12 months at current address)</i>		
POST CODE Date moved to this address? / /		POST CODE Date at this address: From / / To / /		
If living with parents/family please state here or complete relevant section below				
Are you a tenant? Y / N Name & Address of Landlord or Agent Telephone No. Monthly rental amount £		Is your property Mortgaged? Y / N Name & Address of Mortgage company Mortgage Account No. <i>Please supply a copy of latest mortgage statement</i>		
BANK / BUILDING SOCIETY DETAILS				
Bank Name Branch Address		Account No. Sort Code Account Name		
CHARACTER REFERENCE <i>(This should not be a family member, an employer, a fellow employee or any person involved in this application, but someone who has known you for some time and can vouch for your good character)</i>				
Name Address		Telephone No. Mobile No. How do you know this person?		

DO YOU HAVE ANY CCJ'S, BANKRUPTCY OR ADMINISTRATION ORDERS? <i>If 'Yes' please provide full details</i>		Yes / No
DO YOU HAVE A CRIMINAL RECORD? <i>If 'Yes' please provide full details</i>		Yes / No
HAVE YOU HAD A PREVIOUS TENANCY APPLICATION REFUSED OR BEEN EVICTED? <i>If 'Yes' please provide full details</i>		Yes / No
ARE YOU EMPLOYED / SELF EMPLOYED / UN-EMPLOYED / STUDENT / RETIRED ? <i>If un-employed please provide separate proof of income / benefit payments.</i>		
CURRENT EMPLOYER Company Name Full Address Start Date Position Annual Salary £ Is this position permanent or temporary? Manager / Supervisor name: Telephone No. Mobile No. Email	PREVIOUS EMPLOYER <i>(if less than 12 months at current)</i> Company Name Full Address Start Date End Date Position held Annual Salary £ Manager / Supervisor name: Telephone No. Mobile No. Email	
OUTGOINGS (if applicable)	Amount outstanding	Monthly repayment amount
Loans	£	£
Credit cards	£	£
Debt management payments	£	£
Mortgage	£	£
Other	£	£
ACCOUNTANT <i>(only required if self-employed)</i>		
Name	Telephone No.	
Address	Mobile No.	
NEXT OF KIN <i>(or an alternative contact if you will be living with your next of kin)</i>		
Name	Telephone No.	
Address	Mobile No.	
	Relationship to this person	

Office use only: Right-to-Rent check
Date
Completed:

DECLARATION

I hereby confirm that the information provided by me is to the best of my knowledge true. I consent to this information being verified by contacting the third parties detailed in this form. I understand that the results of the findings will be forwarded to the Landlord and may be accessed again should I default on my rental payment or apply for a new tenancy agreement in future. I agree that Pad-2Let may search the files of a Credit Reference Agency which will keep a record of that search, I understand that I may request the name and address of the Credit Reference Agency to whom I may then apply for a copy of the information provided. I also understand that in the event of my defaulting on the rental payment, that any such default may be recorded with the Credit Referencing Agency, who may supply the information to other credit companies or insurers. I understand that in the event of any default by me in respect of the covenants in my tenancy agreement with my Landlord, the information contained herein may be disclosed to tracing companies and/or debt collection agencies in order to recover any monies due or to trace my whereabouts. The information provided in this form by me is information as described in Ground 17 of the Housing Act 1996 and I understand that if any information within this application is found to be untrue, it is grounds for termination of the tenancy.

I hereby authorise the named Bank/Building Society/Referees to respond to status enquiries made in respect of this application.

Signed

Name

Date